

# Harrington Oil Inc.

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508-829-0044

June 4, 2020

To Our Valued Customers,

Thank you for continuing to rely on Harrington Oil and our team during this challenging time. Nothing is more important to Harrington Oil than the safety of our customers and employees. Harrington Oil will have new safety protocols in place effective Monday June 8<sup>th</sup>, 2020 and we will re-open our lobby to customers.

The following is an update on safety protocols and what you can expect when visiting Harrington Oil:

- Face masks will be worn by employees and will be required to be worn by customers
- Plexi-glass counter screens have been installed
- Harrington Oil employees who are sick, or whose family member(s) are sick with COVID-19 symptoms must stay home until they are advised otherwise by their healthcare provider. Customers with colds, coughs or other symptoms, as well as those who have a family member in quarantine may not enter our office.
- While inside our office all customers should maintain a distance of six feet from other customers and Harrington Oil staff.
- To prevent overcrowding, in our lobby, one customer per vehicle allowed in the building at a time.
- Summer office hours are Monday – Friday 7:30am – 4:30pm

If you are uncomfortable entering our office you are welcome to drop mail in black mailbox to the left of our front door or give us a call at 508-829-0044. For those of you that are looking for the direct interaction with Harrington Oil's team we look forward to having you safely back inside our office.



**Patrick Harrington**  
President